****

**Wadebridge Swimming Club**

**Annual General Meeting – 10th June 2013**

**Agenda**

1. Minutes of 2012 AGM

2. Matters Arising from Minutes

3. Chairs Report

4. Treasurer’s Report and Accounts 2012/13

5. Election of Independent Examiner

6. Election of Executive Officers and Committee Members

7. Any Other Business

**Minutes**

**Present:** Melissa Douch, Alison Winter, Jason Hambly, David Thompson, Lindsay Thompson, Beverley Wickett, Lisa Rossiter, Mandy Beagle, Linda Masters, Debbie Barnes, Ian Temple, Terry Carne, James Wilson, Michelle Ducros, Keeley Bowden-Inoue, Sarah Gray, Karen Horn, Margaret Jacob and Helen Tooley

**1.** **Minutes:** the minutes of the AGM held on 30th April 2012 were read and agreed as a correct record

**2. Matters Arising:** None

**3. Chairs Report:**

* Welcomed parents and committee members to the AGM
* Special Thanks to Ian Temple and Alison Winter who will sadly be stepping aside from the committee for all their hard work over the years and for committing their time to Wadebridge Swimming Club.
* Welcomed Melissa Douch to the committee with the role as secretary.
* Thanked the head coach Helen Tooley for all her hard work over the past year and for the time and effort she has put in too move the club forward which is in her best interest.
* Thanked the fund raising officer Debbie Barnes for dedicating her time to plan different and fun events to raise money for the club allowing the club to have more opportunities and new kit and equipment.
* Thanked the website manager Mark Botham for the great new website he has built for Wadebridge Swimming Club.
* Thanked the Treasurer Sarah Gray for picking up this role in March and managing to take over and produce the accounts in such a short amount of time.
* Thanked volunteers who regularly helped poolside, particularly Margret Jacob, Debbie Barnes and Melissa Douch.
* Thanked the competition officer Sarah Nuttall for dedicating her time to managing and co-ordinating competition entries.

**4. Treasurer’s Report and Accounts for 2012/13**

The Treasurer highlighted that they only took on this role March this year therefore full accounts were not able to be presented.

* Full accounts will be circulated once achieved
* Summary of the accounts show that there is a loss which could relate to the previous year and a close eye will be kept on the accounts.
* Fees could potentially increase slightly due to this loss but needs further discussion and will be confirmed once the treasurer has looked more closely at the accounts and discussed it with committee members.

**5. Election of Independent Examiner:**

In accordance with ASA requirements for the annual auditing of accounts, Joe Keohane was thought to be the best man to carry on with this role if he is happy to carry on.

**6. Election of Executive Officers and Committee Members for 2013/14**

The current post holders confirmed their willingness to continue and officers and committee members were duly proposed, seconded and elected as follows:

|  |  |
| --- | --- |
| **Position** | **Person Appointed** |
| Chair | Margaret Jacob |
| Vice Chair | Debbie Barnes |
| Treasurer | Sarah Gray |
| Secretary | Melissa Douch |
| Welfare and Disabilities Officer | Mandy Beagle |
| Membership Secretary | Margaret Jacob |
| Assistant Membership Secretary | Jackie Charland |
| Competition Secretary | Sarah Nuttall |
| Assistant Competition Secretary | Jason Hambly |
| Head Coach | Helen Tooley  |
| Fund Raising Officer | Debbie Barnes |
| Assistant Fund Raiser | Beverley Wickett |
| Publicity Officer | David Thompson |
| Website Manager | Mark Botham |
| Trophy Controller | Helen Kaye |
| Swim 21 Coordinator | Discontinued |
| Kit/Supplies Officer | Keeley Bowden-Inoue, Michelle Ducros and Lisa Rossiter |

**Representatives on Cornwall County ASA Committees:**

|  |  |
| --- | --- |
| CCASA Management Board | To be decided |
| CCASA Swimming Committee | Helen Tooley |
| CCASA Coaches Panel | Helen Tooley |
| CCASA Masters Committee | Adrian Popovici |

**7. Any Other Business**

* Wadebridge Head Coach and Bodmin Head Coach highlighted how the collaboration of the two clubs worked and what the aims of this project were. Queries from parents were answered and it was acknowledged that a hiring of a mini bus to commute children to Bodmin centre would be helpful and decrease parents travel costs.